



## Ferry Park Farmers Market

**Real Farmers. Real Food. Real Good.**

The Ferry Park Farmers Market is a market featuring local crafted and grown products. Vendor application approval is at the discretion of the Parks & Recreation Director. The event will have **NO DIRECT SALES VENDORS**. Participation is directed to local farm and hand-craft vendors.

Business Name/Contact Name:

Mailing Address (Street, City, State, Zip) :

Telephone/Email :

Website/Social Media :

**Vendor dates:** (Please indicate required date(s): (4:00 - 7:00 p.m.)

June 26      July 31      August 28      September 25 (3:00 - 6:00 p.m.)

**Fees:** \$25 per booth per date. **This fee will be refundable to Rocky Hill Farmers only.** Each vendor will be assigned one 10x10 space, vendors must provide their own tents, tables, chairs & sign.

**Electrical:** **Electrical outlets will not be provided,** so please plan accordingly.

Completed application form and payment must be received by May 31, 2019 to secure your booth. Unfortunately, space is limited and will operate on a first-come, first-serve basis.

**Please make checks payable to: "The Town of Rocky Hill"**

### **General Vendor Guidelines:**

1. The market is located at Ferry Park (311 Meadow Road, Rocky Hill, CT).
2. Hours of operation are 4:00 p.m. to 7:00 p.m. (unless otherwise noted). This event will take place rain or shine. Cancellation will only occur in the event of thunder/lightning.
3. Vendors should set up between 1:00 - 3:30 p.m. on June 26, July 31, and August 28. Set up should be done by 2:30 p.m. on September 25
4. Vendors should sell only items that have been approved on the application submitted.
5. The market will provide trash cans for vendor convenience.
6. Portable restrooms are available on site.

**Vendor Classification - please select one**

- Farmer Certified Organic      Non-Certified Organic      Certified Naturally Grown Farmers Pledge
- Ready-To-Eat and Consumables (Please attach list of locally sourced ingredients)
- Artisan/Maker/Service
- Other (Description)

**Vendor Categories**

- Farmers - Growers of vegetables, fruits, flowers, potted plants and planters, or producers of acidified foods in compliance with CT DOAG guidelines. Milk and cheese. Caretakers of animals and purveyors of their meats, processed in a USDA approved slaughterhouse and brought to market frozen, including meats and poultry as well as seafood landed in CT.
- Consumables (ready to eat and food trucks) - Sellers of prepared foods, whether take - home or
- Consumed on - site. All food items are prepared in a State of CT approved kitchen, with necessary food permits provided.
- Artisans and Services - Vendors selling items crafted entirely by themselves, such as potters, weavers, clothing makers, visual artists; woodworkers; vendors of value-added products such as sauces and jams; vendors providing services to the public etc. All work must be produced in Connecticut. Connecticut sales tax number and description of items that will be offered for sale or a list of the services provided must be included in this application. All items offered for sale must be made by the vendor within the State of Connecticut.

**Required paperwork and permit (Due by May 31, 2019)**

- Completed application
- Copy of CT Sales Tax Certificate or Tax Exempt Certificate
- Seasonal Farmers Market Food Service Establishment License ([www.ccthd.org](http://www.ccthd.org)) or Contact Barbara Gigliotti (860) 785-8380 x 203
- Copy of kitchen certification for food vendors
- A list of products along with pictures of your products and booth set up. Pictures may be emailed to: [rchhabra@rockyhillct.gov](mailto:rchhabra@rockyhillct.gov)

\*Any Vendor selling food is responsible for obtaining a Food License (Permit) issued by the Central CT Health District. This must be done at minimum two weeks prior to the event. Copy of the License must be submitted at least two weeks prior to the event and will be required and presented the day of the event. Required certificate of insurance for the day for ALL VENDORS naming the "Town of Rocky Hill" as additionally insured. One day insurance packets can be bought here: <https://www.actinsurance.com> (Artist, Crafters & Tradesmen insurance)

By signing this application, I agree that I have read the rules and regulations of the Rocky Hill Farmers Market and agree to comply with them.

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Signature of Applicant

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Date

**Return this application to: Rita Chhabra  
Rocky Hill Parks & Recreation C/O Farmers Market  
761 Old Main Street Rocky Hill, CT 06067**