

TOWN OF ROCKY HILL JOB POSTING

(This is an advertisement. Please see below for a detailed job description and qualifications.)

DEPARTMENT OF PARKS AND RECREATION WATER SAFETY INSTRUCTOR (PART-TIME)

The Town of Rocky Hill is seeking qualified candidates to fill the position of Water Safety Instructor (WSI). Please view the job description below for further details.

The Parks and Recreation Department will be offering its summer season of American Red Cross swim lessons to youth ages 6 months and up starting in June 2026 at the indoor pool. Classes will be offered at the Rocky Hill High School pool. This position has the opportunity to extend beyond summer into the indoor fall/winter/spring seasons.

This position is a part-time, non-bargaining position and must abide by all personnel rules which may be viewed here: <https://www.rockyhillct.gov/DocumentCenter/View/282/Personnel-Rules-PDF?bidId=>. Hourly pay range is \$19.00-\$19.75 per hour. There is room to grow into Assistant Head Lifeguard and Head Lifeguard positions that pay up to \$22.50 per hour.

Interested applicants must submit each of the following: 1) A completed Town of Rocky Hill Application for Employment. 2) A copy of a current American Red Cross Water Safety Instructor certificate or equivalent. Please submit all application materials to the Parks and Recreation Department. Applications will be accepted until positions are filled.

Please be advised that finalists will be required to undergo a comprehensive background, financial, and/or criminal investigation.

Application materials may be submitted to the Parks & Recreation Department, ATTN: Nancy Glynn (nglynn@rockyhillct.gov) via electronic mail. Applications will be accepted until 4:30 p.m. on Tuesday, March 31, 2026. Please be advised that finalists will be required to undergo a comprehensive background, financial, and/or criminal investigation.

The Town of Rocky Hill is an EEO/AA Employer and complies with the ADA. Applicants with disabilities may request assistance or an accommodation at any time by contacting Human Resources via telephone (860-258-7651), via confidential fax (860-257-1109), via email (hrdept@rockyhillct.gov) or by visiting the department of Town Hall during business hours.

Rocky Hill Parks and Recreation Department
761 Old Main Street
Rocky Hill, CT 06067
860-258-2772
parksandrec@rockyhillct.gov

**Town of Rocky Hill
Job Description**

POSITION: WATER SAFETY INSTRUCTOR
DEPARTMENT: PARKS AND RECREATION
REPORTS TO: AQUATICS/RECREATION SUPERVISOR
SUPERVISES: N/A
BARGAINING UNIT: NONE

Summary of Responsibility:

Generally, the position requires strong organizational, verbal communication, and swim instruction skills. Must be able to teach swim lessons following the American Red Cross Learn to Swim Program guidelines. Should have experience working with children. A Lifeguarding certification is preferred.

Essential Functions:

1. Provide quality swim instruction for all participants following American Red Cross guidelines;
2. Possess a thorough knowledge of safety skills, swim strokes, and teaching techniques;
3. Create and use lesson plans for all classes;
4. Communicate effectively and develop positive relationships with participants, parents, and staff;
5. Assist in resolving participant or parent concerns or incidents;
6. Maintain a safe environment to ensure the safety of all participants;
7. Evaluate each swim session upon completion and make changes as needed;
8. Submit course paperwork in a timely fashion.

The duties listed above are intended only as illustrative of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar or a logical assignment to the position.

Qualifications and Competencies:

1. Must be 15 years or older.
2. Must possess a current American Red Cross Water Safety Instructor certificate;
3. Prefer certification in American Red Cross Lifeguarding;
4. Ability to carry out assignments with minimum supervision;
5. Ability to deal effectively with the public.

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Regularly required to use hands to handle objects or controls; reach with hands and arms; and talk or hear.
2. Frequently is required to walk and stand.
3. Occasionally required to stand or balance, and stoop, kneel, and crouch.
4. Ability to lift and/or move up to twenty five (25) pounds.
5. Ability to swim proficiently.

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