



## MEMORANDUM

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**To: Town Council**  
**From: Ray Carpentino, Town Manager**  
**Date: 12/1/2025**  
**Subject: Town Manager's Report**  
**Copies: File**

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### Transfer Station

- The Transfer station staff is doing a great job keeping up with demand. Just a reminder to residents using the Transfer Station: I know things can get hectic at the Transfer Station and some process changes made over the summer may still add a bit of frustration to some, I just ask that residents continue to maintain their respect for the staff working to guide and assist you.

### Town Clerk

- Rocky Hill was selected to perform an audit of three offices in order to check the tabulators and the accuracy of the ballots being counted. This audit was done by the Moderator and Registrar of Voters and resulted in accurate ballot counts fed into the tabulator.

### Community Development-Engineering

- Westin & Sampson was retained to prepare a CT DEEP Climate Resilience fund (DCRF) Planning Grant application for drainage studies of four watersheds in Town.
- Completed cleaning of 519 catch basins by Shaw Vac Services
- Provided training on the Town's Stormwater Pollution Prevention Plan to Highway Dept. staff and provided a recycling awareness presentation at the Library on 11/25.
- Freshened pavement markings (centerlines & crosswalks) throughout Town

### Fire Department

- The Fire Department will be assisting MissionCIT prepare a New England Association of Fire Chiefs (NEAFC) Federal SAFER Grant to purchase PPE for our firefighters.

NEAFC was awarded a Staffing for Adequate Fire & Emergency Response (SAFER) Grant in September 2025 for \$3,376,399 . The primary goal of this SAFER grant program is to increase the staffing levels for Volunteer/Combination Fire Departments across six States (Connecticut, New Hampshire, Maine, Massachusetts, Rhode Island, and Vermont) to ensure timely, effective emergency response and the protection of property and citizens.