



MEMORANDUM

To: Town Council
From: Ray Carpentino, Town Manager
Date: 8/18//2025
Subject: Town Manager's Report
Copies: File

Building Division

Staff conducted plan reviews of applications for Building, Electrical, Mechanical, Plumbing, and Demolition permit issuance and performed inspection fir code compliance:

- 309 Applications for July 2025
- 173 Permits issued for July 2025
- 279 inspections performed and reports completed

Community Development

- Washington Street sidewalk project is still awaiting contractor paperwork and contract signing.
- Century Hills Phase I sidewalk project is scheduled be awarded August 18. There has been an on-going issue with the Dept of Labor obtaining Prevailing Wage Rates.
- Hayes Road project was approved by the inland wetlands agency. We are looking to bid in August.
- The RFP/Q for the grant funded Beach Road culvert design project has been advertised. Deadline is 8/13.
- The consultant for SS4A (Safe Streets for All) grant-funded Corridor Study with Wethersfield is looking to attend Fall Fest, to present information and obtain feedback from the public at large.

HR/Legal Compliance

- Staff has coordinated a comprehensive CIRMA Safety Training session for both Town employees and BOE/Schools staff on August 12th from 9AM -12PM at the High School auditorium.

Parks & Rec

- The Rocky Hill Sea Lions Swim Team successfully hosted the 2025 Summer Championships at the RHHS Indoor Pool on July 30th. Around 300 swimmers from Rocky Hill and towns nearby competed and nearly 800 people were in attendance throughout the night.
- The Maxwell Park Cricket Pitch continues to be rented weekly by the USA junior cricket league. Next year Parks & Rec hopes run an in-house adult summer cricket league.

Economic Development

- Joseph Merritt officially signed the lease to move into Hammermill Business Park after 75 years in Hartford.
- CGI Banners Program: CGI plans to install new banners on the Silas Deane Highway by the end of summer.

- Economic Development Manager created new welcome cards for new businesses. The cards will be signed by the Economic Development Manager, the Mayor and me. Last week we sent out five cards.

Human Services

- Hill House Players, Murder for Dummies. The play exceeded department goals and brought in \$4200. After expenses, the balance will go toward the next production and maintain financial autonomy for this program.
- 2nd Annual Prevention Palooza is scheduled for 8/29 in Elm Ridge Park. Flyer has gone out on social media sites. Department staff is still working to secure a speaker for the event. Food trucks, activities, and vendors have been confirmed and Parks & Rec are collaborating to assist with lighting and mobile bathrooms.
- Garden remains productive with providing produce to RH Food Pantry as well as the center of Youth Services summer curriculum. 2 additional volunteers have signed on this past month on the adult side of this project. New hoses and sprinkler for purchased to avoid waste of water

Ground Breaking

- On July 31st The Housing Authority hosted a groundbreaking ceremony for the Small Cities Grant funded facility up-grades project at Willow Road. Local State and Federal dignitaries were present.

Dispatcher Chris Campanelli Retirement.

- Chris retired his post at the Rocky Hill PD Friday, August 1st after over 24 years of service . His contributions have helped shape and develop RHPD into a more efficient organization. We wish him well.