



MEMORANDUM

To: Town Council
From: Ray Carpentino, Town Manager
Date: 3/17/2025
Subject: Town Manager's Report
Copies: File

Community Development

- Participated in a meeting with other departments and the Town Manager with staff from CRCOG regarding what additional services they could provide to the town.
- Participated in a meeting with the Economic & Business Development Manager and Town Manager with staff from SCSU regarding their students providing economic analysis for best use of properties throughout town.
- Attended the Land Acquisition and Farmland Preservation Subcommittee meeting to review elements the proposed layout, management and schedule of the future community gardens at the RH Community Farm.

Planning & Zoning

- PZC continues to review and discuss the up-date to the Plan of Conservation & Development (POCD). Town Planner Kim Ricci met with Economic & Business Development Manager, Alandra Maine and the Economic Development Commission on 3/11/2025 to discuss the POCD.
- PZC is entertaining a Special Permit application for 153 one and two bedroom apartment units in three buildings on a 22 acre property located on the corner of Capital Boulevard and Enterprise Drive. 20% of the units will be designated as affordable.

Human Services

- Summer programming is being planned and submitted for the Town brochure: Cops & Kids, Boys Connect Boot Camp, Girls Empowerment Boot Camp, Garden Program, Stressbusters, Moms Support Group, 4th Trimester to name a few.
- Staff collaborated with other departments and DCF on programming and crisis interventions.
- Youth Services hosted a parent presentation focused on social media and responsible technology.
- Theater Program launched. Over 55 people attended and signed up to participate. Meetings are taking place with BOE to utilize High School Stage.

Building Department

- We are evaluating the Building Department fee structure as it relates the Fire Marshal's involvement in plan reviews and anticipate a revised fee proposal in the coming months.

Town Clerk

- Worked with Registrar's Office providing a district map for voting and to review election related material.

- Worked with Human Resources providing information regarding an FOI concerning the Presidential election.

Human Resources

- Processed 38 applications for 35-Hour Library Technician Job Posting, including review, redaction.
and following up with Library Director to discuss the applications.
- Attended Quinnipiac Law School Career Fair to develop applicant pool.

Economic Development

Economic & Business Development Manager activities:

- Nurturing an arts and culture movement
- Met with executive director of the Municipal Redevelopment Association (MRDA) and Town Manager regarding potential benefits to Rocky Hill
- Met with SCSU professors and students to discuss potential partnerships for various economic development projects.
- Manager Maine continues to work with Parks & Rec on a new event called “Make Music Day”. She will be working to get the business community involved. Make Music Day is an all-day event where people gather to make music. Local businesses participate and host live music in various locations. Hopefully this will help towards creating an arts and culture movement in Town. Make Music Day will be Saturday, June 21, 2025 .

Police swearing-in/Promotion

- On March 7th the Rocky Hill Police Department held a swearing-in and promotion ceremony. Officer Brandon Caires was promoted to Sergeant and Sergeant Laura Carta was promoted to the rank of Lieutenant. Also, four newly hired patrol Officers were officially sworn-in.