



MEMORANDUM

To: Town Council
From: Ray Carpentino, Town Manager
Date: 7/11/2024
Subject: Town Manager's Report
Copies: File

Department Reports

Starting with the August Town Council meeting, I will be implementing monthly department reports to internally track goal implementation and performance measures, as well provide activity up-dates to the Council. Department reports, as well as my written monthly reports, will coincide with the second Council meeting of each month.

Policy Up-dates

The up-dating of various town policies, such as the personnel rules, ADA, drug and alcohol and vehicle use has begun.

Library Director

I have finalized the appointment of Michael Murphy as Library Director

Strategic Plan Initiatives

I will be scheduling a workshop planning session early fall with key managers/directors to review and discuss the relationships between department operations/activities and the Strategic Initiatives, Priorities and Issues included in our budget

Kelson Row

- 8 Buildings are under construction.
- Daily Inspections are on-going.
- Drainage infrastructure being installed

Cannabis

The Planning and Zoning Commission revised the Rocky Hill Zoning Regulations to add Licensed Adult Use Cannabis Retail in the RC-Regional Commercial Zoning District (the general area near exit 24).

240 Meadow Road (former railroad depot)

The Planning and Zoning Commission approved the conversion of 240 Meadow Road from a restaurant use to two residential units.

Line Striping

All lane lines were completed town-wide in June. Symbols and Stop bars on the west side of town were also completed in June. Ferry Park and Fire Company 2 parking lots were striped in June.

CIP PROJECTS

- Community Development Director with CRCOG regarding Elm Street and Century Hills Phase I sidewalks. They are requesting changes to the plans and then they need to be reviewed by DOT one more time. Once approved, they will issue a notice to proceed with the bid.
- Century Hills Sidewalk – Phase 1 (STEAP): 60% design plans to be submitted to CRCOG by the end of month and DOT review.
- Century Hills Sidewalk – Phase 2 (LOTICIP): 60% design plans are being drafted. Application for LOTICIP funding to DOT needed revision after CRCOG comments arrived last week. Resubmission this week. Commitment to fund after DOT review.
- Glastonbury Avenue Sidewalk (LOTICIP): 60% design plans were drafted in 2023 by consultant. Application for LOTICIP funding to DOT needed revision after CRCOG comments arrived last week. Resubmission this week. Commitment to fund after DOT review.