

## **Rocky Hill, Connecticut 2009-2010 Annual Report**

# CONTACT INFORMATION

DEPARTMENT	PHONE NUMBER	DEPARTMENT	PHONE NUMBER
Accounting	258-2712	Main Number - Town Hall	258-2700
Ambulance (routine calls)	258-7613	Mayor	258-2740
Animal Control Officer	258-2765	Mini Bus (until 10:30 am)	258-2701
Assessor	258-2722	Municipal Agent	258-2786
Board of Education	258-7701	Parks & Recreation	258-2772
Building Department	258-2733	Personnel	258-2700
Chief of Police	258-2758	Police Records	258-2783
RHPD Dispatcher (routine calls)	258-7640	Purchasing Agent	258-2720
Economic Development	258-7717	Registrars	258-2715 / 2760
Engineering/Planning/Zoning	258-2766	Sanitation / Recycling	258-7709
Facilities Management	258-7669	Senior Coordinator	258-2726
Finance	258-2720	Tax Collector	258-2717
Health Dept. Office Town Hall	258-2770	Town Clerk	258-2705
Health District	721-2822	Town Manager's Office	258-2700
Highway / Sanitation	258-7709	Town Treasurer	258-2712
Human Services	258-2799	Vital Statistics	258-2705
Inland-Wetlands	258-2766	Youth Services	258-2752 / 2718
Library	258-7621		

## In Case of Emergency Call 911

**Main Phone Number**  
860-258-2700

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## A NOTE REGARDING TOWN MEETINGS DISPLAYED ON THIS CALENDAR

All meetings are held at Town Hall except the Library Board of Trustees (Library) and the Housing Authority (Elderly Housing Complex). Call the Town Hall for more information.

Details about Parks & Recreation events can be found at [www.rhparkrec.org](http://www.rhparkrec.org)

# Rocky Hill Town Council

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## 2009/2010 Town Council

**Anthony P. LaRosa, Mayor** (Democrat)

**Philip J. Sylvestro, Deputy Mayor** (Democrat)

**Nadine Bell** (Republican)

**Larrye deBear** (Democrat)

**Mary Ellen Flynn** (Democrat)

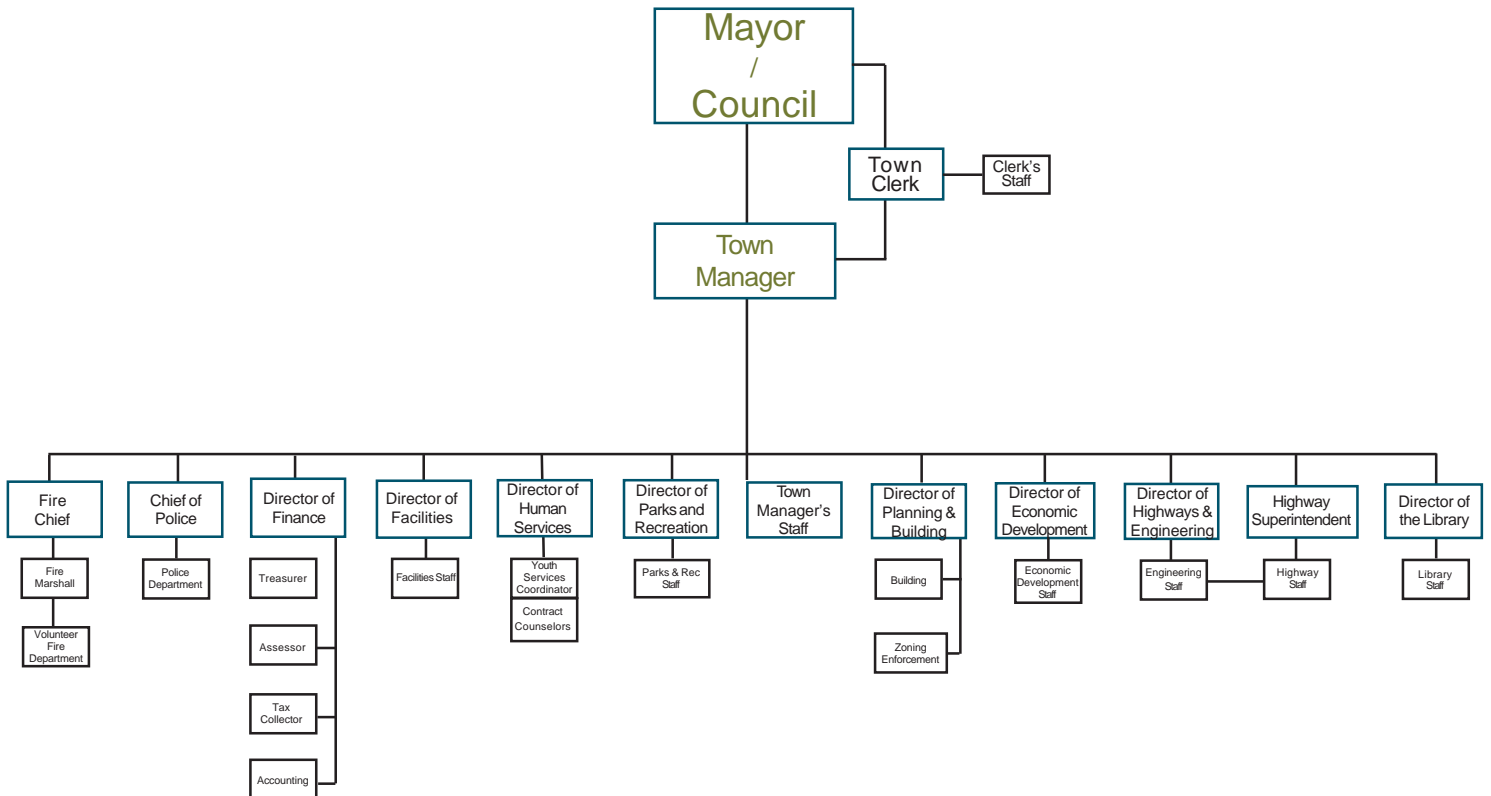
**Timothy Moriarty** (Democrat)

**Barbara Orsini Surwilo** (Democrat)

**Frank Szeps** (Republican)

**Catherine Vargas** (Republican)

# ORGANIZATIONAL CHART



# Words From Barbara R. Gilbert, Town Manager

Another year has passed. It is with pleasure that I am able to share with you a number of accomplishments during the past year. As you will read in the pages that follow, Town Staff has, once again, diligently worked to maintain services that are vital to the preservation of Rocky Hill's quality of life. Our board members, commissioners and Town Councilors have tirelessly volunteered their time to ensure quality improvements and effective and efficient delivery of services. Some notable highlights for FY 2009-2010 include:

- The BOE returning \$47,744 to the Capital Non-recurring Expenditures Fund for school safety improvements.
- Awarded the bid for the Old Main Street Road rehabilitation project at less than half the original cost estimate. Project to be funded with AARA grant funds administered by CT Department of Transportation.
- Completed safety improvements to Moser and Stevens Schools.
- Entered into Memorandum of Agreement for Federal Fiscal Year 2008 Homeland Security grant.
- Town Council acceptance of Pearl Lane as a Town road.
- Passage of an ordinance establishing citation procedures and fines for zoning violations.
- Participated and discussed costs/benefits of in the development of a model ordinance forming a regional solid waste authority with CROCOG.
- Issued bids for the replacement of bleachers at the Rocky Hill High School, Stevens School and West Hill School.
- Approved the installation of a new furnace at Academy Hall.
- Issued the bid for the replacement of the generator at Rocky Hill High School.
- Received a State Library for Historic Preservation Grant for the restoration and preservation of the Towns Land Records.
- Heard and forwarded to the Planning & Zoning Commission, under CT General Statute 8-24, acceptance of the Regional Police Training Facility.
- Town Council approval of a right-of way for the Town of Cromwell for use of a new road way for development of a Cromwell business park located off of RT 3 on the Rocky Hill/Cromwell town line.
- Replacement of the middle school gym floor.
- Issued bid for the placement of fencing on behalf of the Dog Park Committee for the Town's dog park.
- Passage of a new Flood Damage Prevention Ordinance.
- Once again, issued an RFP for the Town-owned land located in the Business Park off of Old Forge Road.
- Applied for our 6<sup>th</sup> STEAP grant in the amount of \$500,000 for continuation of the Silas Deane Revitalization project.
- Finalized/negotiate contracts with five of our unions.
  - Designated 2 acres of Elm Ridge Park for the Town's first dog park.
  - Passage of a Town and State contractor preferential bidding ordinance for Town projects.
  - Passage of an ordinance authorizing the acquisition of the CT Foundry property.
  - Passage of an ordinance regulating loitering and panhandling.
  - Passage of an ordinance prohibiting paintball activities in Town parks.
- Received an ARRA grant to re-pave Old Main Street.
- Approval of the Capitol Region Police Training Facility.
- Passage of an ordinance providing for the establishment for non-pension, post employment benefits.
- Passage of an ordinance prohibiting commercial through truck traffic on Capital Boulevard, Trout Brook Crossing and a portion of Brook Street.
- Submitted four Congressional Appropriation funding requests to Congressman Larson's Office for construction of an access road for the Town-owned land in the Business Park, the construction of the Silas Deane Highway Streetscape project, the acquisition of the CT Foundry property and for replacement of the bridge over Goff Brook on Old Main Street.



# Economic Development Department

Ray Carpentino, Director

860.258.7717

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Rocky Hill, CT Location, Location, *Location*. Rocky Hill sits only 8 miles south of the City of Hartford and the new Convention Center. Trinity College, St Joseph's College, UCONN Law School, the University of Hartford, Rensselaer Graduate Center, Goodwin College and Central Connecticut State University are all located within a 20 minute commute. Cultural and entertainment venues such as the PGA Travelers' Open, the Bushnell Theater, the Wadsworth Athenaeum, (the oldest, museum in the country), The Hartford Stage Company, the Hartford Opera, the Hartford Ballet, and the Mark Twain House are literally minutes away. Rocky Hill is a fantastic location for families and business. A recent *Tapestry Segment* demographic study indicated that more than a third of Rocky Hill's population is classified in the "In Style" segment with an additional 13% classified in the "Exurbanite" segment; indicators of a ripe retail market potential.

Most of our success can be attributed to three basic factors: our central location both in Connecticut and the Northeast region; our direct access to exits 23 and 24 off of Interstate 91 and our business friendly and responsive government. Through prudent management, our administration has been able to retain a low tax rate attractive to business (23.8 mills @70%) and focus our commitment on retaining and attracting business, while maintaining our exemplary education system. As a result, Rocky Hill has experienced consistent growth in our non-residential grand list and the lowest unemployment rate of all the surrounding towns.



During the past few years, Rocky Hill, like all communities throughout the State, and country for that matter, has endured difficult economic times. While Rocky Hill lost some members of our business community during these trying times, planning, zoning and development activities during the past two years will result in the addition of over 30 new businesses yielding over 500 jobs, the largest being Burris Refrigerated Logistics, the CT Lottery and Inner Circle Fresh Foods, a soon to be commissary for all of BJ's Warehouse club's prepared foods and baked products.

Town administration continues their efforts to implement and complete projects and initiatives focused on creating an environment that allows

the business community to succeed and enhances community development. We anticipate the construction of two 75,415 square foot, Class A office buildings by Farley White, located in Corporate Ridge Business Park, and the construction of the Capital Region Police Training Facility. During the past year, the Rocky Hill business community has prospered and plans have emerged for continued growth. In an effort to strive for continuous improvement, the Town has funded, with State grant money, Phase I of the Silas Deane Highway Streetscape project and the Silas Deane Highway Façade Improvement Grant Program for all Silas Deane Highway businesses. Phase I of the Streetscape is currently being designed by BL Companies for the Town center and will be ready to go out to bid in April 2011. The Silas Deane Highway Façade Improvement Program has resulted in the renovation of 14 properties along the Silas Deane Highway (RT 99).

Efforts continue to assist in the redevelopment/reuse of the former Ames headquarters property, a vacant 250,000 square foot office building located in the center of Town and the redevelopment of the CT Foundry property, a vacant, blighted brownfield site located along the CT River. Rounding out our development initiatives is the continuous search for a developer of the Town-owned Business Park Phase II property, a vacant 62 acre former sand pit located along the CT River with freight rail access.

# BOARDS and COMMISSIONS

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## Board of Appeals-Building Code

Marc Beliveau  
Frank Morse

## Board of Assessment Appeals

Christopher Casasanta  
Michael J. Casparino  
Kevin Matthew

## Board of Education

William MacDonald  
Marc Beliveau  
Raffaella Coler  
Dilip Desai  
Brian Dillon  
Maria Mennella  
Frank Morse  
Rene (Skip) Rivard  
Edward Silva

## Constables

Fred DiNardi, Jr.  
Guy Drapeau  
Michael Pane  
Donald Warnat

## Design Review

John Farnham  
Christopher Incarvito  
Jeff Murray  
Peter Parotta  
James Rice

## Economic Development Commission

Michael Bocchini  
Todd Cusano  
Alan Mordhorst  
Peter Parotta  
George Swepson  
Jeff Thomen

## Economic Development Commission - Sub Committee

Larry deBear  
Barbara Surwilo  
Frank Szeps

## Fair Rent Commission

Patricia Beyer  
Joseph Finnegan  
Martin Hoffmann  
Lois Morton  
Jeff Thomen

## Government Operations

Nadine Bell  
Tim Moriarty  
Philip Sylvestro

## Housing Authority

Sandra Kulas-Chandler  
Kenneth Goldberg  
Ralph Husband  
Murray Lichtner

## Human Relations Commission

Eric Brescia  
Mukesh Desai  
Brian Donahue  
Yvonne Krosky  
Donna Lin  
Sharon Mounds  
Carleen Zembko

## Insurance Committee

Claudia Baio  
Edward Charvat  
Francis Palazzolo

## Joint Facilities Committee

Nadine Bell  
Brian Dillon  
Timothy Moriarty  
Rene (Skip) Rivard  
Philip Sylvestro

## Library Board

Patricia Beyer  
Cathy Carone  
Wendell Coogan  
Murray Lichtner  
Donna Lin  
Salvatore Palazzolo

## Open Space & Conservation Commission

Joe Bedlack  
Dimple Desai  
Steve Drapeau  
Kenneth Goldberg  
Sandra Kelly  
Larry Lindenberger  
John Nesco  
Craig Riedinger  
David Schweitzer

## Open Space Acquisition and Farmland Perservation

Nadine Bell  
Mary Ellen Flynn  
Barbara Surwilo

## Parks & Recreation Advisory Board

Katherine Colandrea  
Raffaella Coler  
Wendell Coogan  
Carol deBear  
Gina Marino  
Marti Stiglich

## Personnel Review Board

Sandra Kulas-Chandler  
Dimple Desai  
Doris Vieira

## Planning & Zoning Commission

Ronald Angelo  
Anthony DiLorenzo  
Guy Drapeau  
Gregory Faulkner  
Barry Goldberg  
Henry Vasel  
Victor Zarrilli

## Public Buildings Commission

Robert DiBacco  
Gene DeJohn  
Paul Hallisey  
Ray Hayden  
Todd Marchand  
Peter Parotta  
Robert Tabshey

## Public Safety

Mary Ellen Flynn  
Timothy Moriarty  
Frank Szeps

## Redevelopment Agency

Rob Britt  
Patrick Dawson  
Donald Francis  
Albert Levesque  
Philip Newberry  
James Ussery  
Charles Wisnioski

## Selectmen

Donald R. Francis  
Timothy J. Lewis  
Lois Morton

## Zoning Board of Appeals

Phillip H. Benoit  
Joseph S. Coelho  
Christopher Incarvito  
Matthew Luby  
Alan Mordhorst  
James F. Reilly  
Salvatore Gozzo, Alternate  
Stephen Park, Alternate

# Finance Department

John Mehr, Director

860.258.2720

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The Department of Finance includes the offices of the Tax Collector, the Assessor, and Accounting. The Director of Finance, who serves as the Chief Financial Officer, manages the department.

The Tax Collector is responsible for the collection of all real estate, personal, and motor vehicle taxes levied by the Town. The office maintains detailed records showing taxes due and the amounts paid. The Collector is also responsible for the collection of certain non-tax revenues.

The Assessor is responsible for the valuation of all land and improvements within the Town including the inspection of all new construction and the valuation of all business personal property and vehicles. The Assessor has completed a town wide physical revaluation and these new assessed property values have been applied to the October 2008 grand list for the Budget of 2009-2010.

Accounting is responsible for the processing of payrolls, the payment of vendor bills, the day-to-day maintenance of the general ledgers of the various funds of the Town, and the processing of non-tax revenue and non-revenue receipts.

In addition to the overall management of the Department of Finance, the Director of Finance is responsible for budgeting, financial planning, financial report preparation, pre-audit of all cash disbursements, and supervision of the Town's annual independent financial audit.

At the Town Council meeting on May 18, 2009, the Annual Budget 2009-2010 was adopted in the amount of \$58,027,675. The General Government budget was \$27,464,432, the Board of Education budget was \$27,771,659, and the Debt Retirement budget was \$2,791,584.

A mill rate of 22.9 was set to fund the budget. This mill rate is 6.3 mills lower than the prior fiscal year. A net taxable grand list for October 1, 2008 of \$2,196,442,903, a 32.6% increase over the previous year as a result of revaluation, and a tax collection rate of 99.4% were used as the basis for setting the mill rate. For the 2009-2010 budget, \$389,306 was used from fund balance as a revenue source with \$129,239 of undesignated fund balance being applied to the capital improvement budget.

For the fiscal year ending June 30, 2010, total revenues were \$56,631,423 and total expenditures were \$56,456,034. The general fund undesignated fund balance at year-end was 6.21% of the total 2010 expenditures on a budgetary basis. The Town Council has passed a resolution targeting an undesignated fund balance at a 5% level of expenditures to provide resources to finance unforeseen emergencies and improve the Town's bond rating. In addition, in February 2006, the Town Council passed a resolution that moneys in the undesignated fund balance from the preceding fiscal year that exceed 6% of General Fund expenditures be applied to the capital improvement budget as determined by the Town Council. For the 2010-2011 town budget, \$119,608 of undesignated fund balance will be applied to the capital improvement budget.

The Town did issue general obligation (GO) refunding bonds for \$7.42 million in April 2010 with all the proceeds used to refund the Town's series 2000 and 2001 GO bonds outstanding. Standard & Poor's Rating Services reviewed the refunding bonds issue and assigned its 'AA' rating with a stable outlook. In addition, after Moody's Investor Service recalibrated its Global Scale Ratings, the Town's bond rating went to Aa2 from Aa3.

## Financial Statements

The Town Charter requires that the Town's financial records be audited annually by an independent certified public accountant, appointed by the Town Council. The audited financial statements must also be filed with the State of Connecticut Office of Policy and Management. The accounting firm of Blum, Shapiro & Company, P.C., of West Hartford, performed the 2008-2009 and 2009-2010 financial audits. Copies of the Town's audited financial statements are available for public inspection in the Town Library and in the Town Clerk's Office.

# Police Department

## Michael D. Custer, Chief

860.258.2758

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The Rocky Hill Police Department was organized in 1938 and has been serving the community with pride and distinction ever since. The Department began operations with a single officer and has grown to an organization of thirty-four sworn personnel and fifteen support personnel. The Department is organized into three main divisions:

### Patrol

The Patrol Division is commanded by an Operations Lieutenant. There are five Sergeants and twenty Officers assigned to this Division. This Division provides twenty-four hour a day police service to the community. Officers are highly trained and work with the latest technology in law enforcement. Patrol personnel are first responders to medical emergencies and conduct initial investigations of all reported crimes.

### Investigations

The Investigations Division is commanded by an Investigations Lieutenant. There are four Detectives and one Youth Officer assigned to this Division. Detectives are specialized investigators who assist the Patrol Division in case investigation. Detectives are assigned non-routine and complex cases in an effort to free up Patrol personnel. The Youth Officer is actively involved in the school system and is responsible for the investigation of crimes involving juveniles.

### Communications

The Communications Division is commanded by a Patrol Sergeant. There are seven full-time and one part-time civilian Communications Officers assigned to this Division. The Communications Division provides twenty-four hour a day emergency 911 coverage to the community. It also provides dispatching for all police, fire and ambulance radio transmissions and calls for service. The Communications Division handled 24,407 calls for service in 2010.

### Community Service Programs

The Rocky Hill Police Department offers a number of community service programs to the public that are available upon request. All of these services are carried out by police personnel who have received specialized training in each area of expertise. The following services are available:

- Child Car Seat Inspection & Installation
- Cops & Tots Reading Program
- Crime Prevention Awareness
- D.A.R.E. Program
- Neighborhood Block Watch
- Police Explorer Post 911
- Police Internship for College Students
- Police Ride Along Program
- Project Kid Care
- Toys for Tots
- Youth Life Skills Program

Total police training hours	4,040
Total criminal arrests	366
Total medical calls	2,585
Total motor vehicle accidents reported	508
Total motor vehicle infractions issued	1,553
Total town tickets issued	365
Total false alarms responded to	1,022
Total animal complaints	249
Total criminal cases assigned	145
Total community service events	86
Total child car seats installed	52

### A Police-Community Partnership

The Rocky Hill Police Department is committed to Community Policing and has forged a police-community partnership based on courtesy, professionalism and respect. The Rocky Hill Police Department welcomes visitors and extends an open invitation to the public to stop by and meet members of the Department. Tours of Police Headquarters are gladly given by appointment.

# Engineering & Highway Department

James C. Sollmi, P.E., L.S., Director

860.258.2766

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## Services

The Engineering Department provides engineering services for all Town Departments, Boards, Commissions and Committees, and assists the general public in resolving engineering problems which include: drainage, erosion, sidewalks, wetlands, highways and street lighting.

## Staff

Staff Includes Director James Sollmi P.E., an Engineering Technician (Bob Alvarado), a Project Engineer (Steve Sopelak), a part-time construction inspector (Gene Salvatore) and a shared Administrative Assistant (Marge Nevico). The Director is a licensed Professional Engineer and Land Surveyor. Bob Alvarado is the Enforcement Agent for the Inland Wetlands Commission and attends their meetings. Engineering reports are made to the Planning and Zoning Commission as well as the Town Council. The project engineer utilizes AUTOCAD to perform in-house designs for roadway improvements, drainage, sidewalks, parks projects etc

## Accomplishments

- Engineering provides monthly review reports to the Planning and Zoning Committee, Inland Wetlands and Watercourses Agency, and Town Council. Conducts hearings and field reviews as Inland Wetlands Enforcement Agent and Administrative Officer.
- Inspection of construction of various residential subdivision improvements including, drainage, roadway and sidewalk construction for conformance to Town standards; inspect public and private improvements for bond releases.
- Issued permits and inspect street excavations for utility connections.
- Reviewed various problems and concerns and recommended corrective action.
- Reviewed site plans prior to approval by the Planning and Zoning Commission.
- Reviewed plans and applications and made recommendations for consideration by the Inland Wetlands and Watercourses Agency.
- Prepared reports requested by the Town Manager, investigated complaints and recommended solutions.
- Recommended acceptance of subdivision streets.
- Prepared and supervised the traffic line painting program.
- Conducted field surveys and designs for Town projects utilizing AutoCAD.
- Supervised construction of sidewalk repairs throughout town.
- Work with the Highway department to establish the road overlay program including numerous streets throughout Town.
- Phase 2 Storm Water Quality permit included, annual discharge testing, and annual report submitted to DEP.
- Maintained a Geographical Information Systems with public access via the internet.
- Administers the LOCIP grant program to fund the sidewalk repair program.
- Representation at the CROCOG transportation committee meeting.
- Representation at the MDC Public Works advisory committee.
- Design reviews of Silas Deane streetscape improvement project.
- Representation on the Façade Improvement Committee.
- Designed and obtained stimulus funding for Old Main Street reconstruction.
- Began repairs of Old Main Street bridge over Goff Brook.
- Designed drainage improvements for Westbrook Street.



# Facilities Management Department

Richard G. Cooke, Director

860.258.7669

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The Facilities Department provides support services for all Town Buildings. Of the nineteen buildings operated and maintained, five are schools. Services include Channel 16 Local Government Access, Information Technology, Building Operations, Preventive Maintenance and Repairs, Custodial Services, Project Management, Capital Improvements, and Snow Removal.

## Operations

The Director of Facilities is responsible for budgeting, staffing, resource allocation, administration, project management, building operations, custodial services, Channel 16 Government Access, and Information Technology. A full time secretary supports the administration of the department. An assistant and three multi-trades mechanics are responsible for performing general repairs, service, and preventive maintenance.

## Custodial

Twenty-five full time and part time custodians are responsible for cleaning the buildings. Summer help offsets staffing shortages. Custodial services include window washing, carpet care, floor refinishing, painting, snow removal, light bulb replacement, and trash removal. Additional support services provided by the custodial staff include: setup, breakdown and cleaning for special events.

## Information Technology

Under the direction of the Facilities Director, technology staff meets to evaluate the Town's existing technology plan, and to plan future network and computer upgrades. Technology staff consists of three full time employees. Staff maintains the infrastructure that provides high speed connectivity to departments including the Board of Education and the schools. Hardware and software profiles are used to assist in the upgrading and/or replacement of obsolete hardware and software. The network consists of a combination of fiber optics and Cox Cable for external connectivity. The Town Hall Campus Buildings are connected with fiber-optic cables.

Remote buildings and schools are connected via Cox Cable. The Help Desk manages service requests, asset inventory, and hardware/software acquisitions to provide employees with a single point of contact for answers to technical questions. The Town of Rocky Hill website [www.ci.rocky-hill.ct.us](http://www.ci.rocky-hill.ct.us) provides valuable information about Town services, departments, and committee agendas and meeting minutes. The main Town website also links to other Town websites such as Parks and Recreation, Cora J. Belden Library, Police Department, Schools and others. A virtual network and server consolidation project it planned for 2010. Significant energy savings are expected by reducing the number of servers as well as increased operational efficiency. Panologic cubes will replace old computers with operational advantages such as 5 watts per unit with a 95% reduction in power used for desktop computers.

## Channel 16 – Local Government Access

Town meetings and events are produced, recorded, and broadcast on Channel 16 Local Government Access including: Town Council, Board of Education, Planning and Zoning, Zoning Board of Appeals, Wetlands, and others. The Facilities Director and I.T. Staff manage the media room equipment, perform programming, maintain and update the informational scroller, and provide program schedules on the Town website.

## Accomplishments

- Refinished Rocky Hill High School gym floor
- Installed new carpeting in administration offices at Rocky Hill High School.
- Painting of interior stairwells at Rocky Hill High School
- Replaced gymnasium floor at Griswold Middle School

# Cora J. Belden Library

Mary Hogan, Director

860.258.7621

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The Cora J. Belden Library, located at 33 Church Street, is open 7 days a week during the school year and 6 days during the summer. Whether people come to borrow books, attend an educational/cultural program, listen to a story, come as a family to work on a craft project, get information for a class assignment, read the newspaper, use a computer database, type a resume on word processing software or surf the Internet, the library has something to offer every age and interest group in town. Through our website at [www.rockyhilllibrary.info](http://www.rockyhilllibrary.info), customers can also access the library 24 hours a day, 7 days a week. Customers can renew materials, place holds, request items for the library to purchase, ask a question, record their summer reading, reserve a museum pass, sign up for programs and request interlibrary loans. The library also subscribes to JobNow which provides online resources to guide patrons through the necessary tasks to get a job. The online chat feature helps people review their resumes and cover letters and practice interviewing online.

## Accomplishments

- A state funded \$850,000 renovation project on the library was finished in early 2010. Items that were replaced or upgraded included a new roof, front steps, handicapped access ramp, heating and air conditioning system and a fire alarm system. This was the largest renovation to the library since a 1979 addition to the south side of the building.
- Through generous donations of time and money, the library's main meeting area -the Stepney Room - was renovated, The new walls, built in screen and new sound system has significantly enhanced the usability of the room.
- 267,098 items circulated to library borrowers.
- 160,986 library customers visited the library at an average of 68 people per hour.
- 21,318 reference questions answered
- 8,127 library cardholders.
- Maintained a collection of over 64,000 items, which includes books, magazines, videos, DVDs, CD-ROMs, audio books, compact discs, puppets, toys, graphic novels, downloadable books and other items.
- Handled 14,204 reserves and interlibrary loan requests.
- Coordinated 354 children's and family programs attended by 9,406 people.
- The library's meeting rooms were used 445 times.
- Museum passes - funded by the Friends of the Cora J. Belden Library - were checked out 589 times.

# Planning & Building Department

Kimberley A. Ricci, Director

860.258.2766

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The Town's Planning and Zoning activities take place on two levels, the Planning and Zoning Commission (PZC) and the Town Planning Department. The Planning and Zoning Commission consists of eight members, five regular members and three alternate members. The Town Council appoints the Commission members for two-year terms. The Commission's staff consists of a full-time professional Director of Planning and Building, who is directly responsible to the Town Manager, a part-time Assistant Planner/Zoning Enforcement Officer, and an Administrative Assistant who works for both the Director of Planning and Building and Director of Engineering and Highways.

Working closely with the Director of Economic Development, Planning Staff meets regularly with potential developers, attorneys and the general public to educate them as to the processes, regulations, Plan of Conservation and Development, and about the Town of Rocky Hill. The department works closely with the Town's contracted Grant Administrator for Community Development Block Grants (CDBG), L. Wagner & Associates. Rocky Hill serves as the lead town in the Tri-Town Rehabilitation Program for income dependent households seeking to improve their property to meet the housing quality standard as established by the grant.

The Planning and Zoning Commission is the primary agency responsible for overseeing development within the Town. The Commission, prior to construction, must approve all new development. During the review period the Commission may request modifications to the development plans to ensure compliance with Town regulations and the recently adopted Plan of Conservation and Development. The Commission functions in a representative role on behalf of the public. The role of the Commission is also one of an educational nature, which serves to stimulate interest in planning. Finally, the Commission performs a coordinator role in working with other public and private agencies to integrate the total governmental planning effort.

## Accomplishments

The Planning and Zoning Commission:

- Held twelve regular meetings
- Elected officers - Anthony Dilorenzo, Chairman; Barry Goldberg, Vice Chairman; Ronald Angelo Sr., Secretary
- Conducted twelve public hearing nights, some prior to scheduled meetings
- Held five special meetings, two of which included Executive Sessions with the Town Attorney to review pending claims and litigation
- Full membership participation in Ethics Training held by the Town Attorney
- Renewed two soil removal and/or fill permits on a biannually, quarterly and/or monthly basis
- Accepted Pearl Lane and Christopher Court with conditions to be reviewed by staff prior to forwarding to the Town Council
- Reviewed twenty-six site plans/special permits, accessory apartments, and any modifications thereto, this does not include requests for bonds reductions/releases
- Reviewed two subdivision/re-subdivision plans.
- Reviewed one zoning/re-zoning amendment
- Reviewed several miscellaneous bond issues, referrals to Town Council, and/or waivers

The Zoning Board of Appeals held twelve regular meetings. The ZBA heard twenty-four Applications, of which two were denied and one appeal of a decision by a zoning enforcement staff member was dismissed. The majority were for variances for bulk requirements. There was one application under the Connecticut General Statutes for a motor vehicular related use. The Board rewrote their requirement checklist as a proposed Zoning Regulation Amendment to go before the Rocky Hill Planning and Zoning Commission. Full membership participated in Ethics Training by the Town Attorney. New Officers for the Board were elected: Joseph Coelho, Chairman; James Reilly, Vice Chairman; Phillip Benoit, Secretary.

# Fire Department

## Michael P. Garrahy, Chief

860.258.7603

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The Rocky Hill Fire Department is an innovative and diverse department of about 100 dedicated individuals. We are very fortunate to have some of the most talented people in the fire service working here. We value the history and the traditions of our department; an organization built upon the strong foundation created by our past leadership; without them we could not tackle the challenges of the future.

As a department we value our past, see many present possibilities and are looking forward to the challenges of the future. We are committed to giving the citizens of Rocky Hill the best service possible not only because it's our job but also our privilege.

Progressing forward, we are committed to the concept of safety based management. We accomplish this through a progressive training program coupled with ever-present safety overview.

Whenever possible we integrate new technologies and concepts to assist us with our mission.

### Accomplishments

- A web-based training system has been created to assist members in completing their required OSHA and regulatory related firefighter core training topics.
- All personnel have been First Aid, CPR, and A.E.D. certified. Furthermore, the department has 3 firefighters enrolled in the American Heart Association First Aid; AED/CPR instructor course which when completed will allow us to facilitate future certification requirements.
- Rapid intervention, confined space, firefighter safety and survival training was conducted utilizing both in-house and State Fire Academy Instructors.
- The department has completed OSHA mandated refresher training for Hazardous Materials Operations level.
- Blood borne Pathogens, metering, level B protective suits, firefighter accountability and incident command training have been maintained.
- All fire department personnel have had Mark 1 initial training and refresher training as mandated by Homeland Security.
- All department members have been trained, certified and are compliant for positions/rank, to the IS 100, 200, 300 and N.I.M.S. 700 and 800 levels as mandated by FEMA.
- The department has 14 members that recently achieved certification to the firefighter 2 level. The department currently has 3 members in a firefighter 2/hazardous material operations certification program scheduled to be completed in the first week of June 2010.
- The department has updated the training division and individual fire stations training resource libraries to maintain compliance with the requirements of the Insurance Service Organization.
- The department is in the process of building a fire training ground for training our members and members of surrounding towns. The training ground will have areas to train on live fire, search and rescue, and natural gas fire. Work has continued throughout the year with the design and build phase of the burn complex which should be in operation by early summer.



Continued on page 16

## Fire Department (continued from page 15)

- The trench, confined space and vehicle rescue portions of the training facility have been completed and are in operation.
- The department has implemented a “Rip & Run” program with installation of printers at each fire station so that all information received from dispatch regarding a fire call or call for assistance will be available to all responding units on a form. This provides location information, hazards, hydrant locations, data-trac numbers and building construction.
- The department has been working towards a change in how we are dispatched to fire calls. We will soon be dispatched by apparatus for each call type. This has required the department to list all calls for service that the Fire Department may be called for and assign specific apparatus for each depending on the call location.
- The department continues to update pre-plans of large complexes, homebound lists, new businesses or homes that are being built and other changes to the Fire Department response areas.
- The department has implemented a Standards Committee consisting of representatives from each company and the staff. The Committee researches and tests equipment that the department proposes to purchase. The Committee also tries different procedures for firefighting and rescue and makes recommendations to the department as a whole.
- Fire Training man-hours will be approximately 11,500 for the fiscal year 2009-2010.
- All apparatus and equipment is maintained in accordance with NFPA standards and manufacturers’ recommendations.
- The town has received and continues to maintain an Insurance Service Organization rating of Class 3.
- Physical examinations are conducted to maintain personnel at an operation readiness level.
- The department maintains an aggressive Respiratory Protection Program which includes annual fit testing for personal protective equipment.
- The department implemented a Safety Committee Program to review matters related to safety within the department.
- Twenty-two members have been issued new bunker gear.
- The Fire Cadet Program for teenage citizens interested in community service continues to be a success – it dates back to 1977.
- The department continues to support the community with fire prevention classes conducted from preschool through the middle school level, and attends, and supports other community functions, such as fire protection at bonfires, fire watches for large schools and public assembly venues and rescue services for river events.
- Upgraded NFIRS reporting system to 100% computerized reporting and continues to monitor State of Connecticut compliance.
- The department responded to 602 calls for the fiscal year.
- Conducted over 500 building inspections, and over 250 building re-inspections.
- Witnessed approx. 600 man hours of blast site observations.
- Performed approx. 105 plan reviews on proposed construction and renovation projects totaling approx. 1,500,000 square feet of gross floor area.
- Conducted several fire investigations to determine cause and origin.

### Station #1, 739 Old Main Street.

- Truck 1, 104’ Sutphen Aerial
- Engine 2, 1250 GPM [gallons per minute] Rescue pumper
- Engine 4, 1500 GPM Pumper
- Rescue 1, Light Rescue Truck
- Fire Police Unit 25

### Station #3, 3050 Main Street.

- Truck 3, 95’ Tower Ladder
- Engine 1, 1750 GPM Foam Pumper
- Rescue 2, Heavy Rescue Truck
- Fire Police Unit 24

### Station #2, 52 New Britain Ave.

- Truck 2, 105’ Pierce Aerial
- Engine 3, 1250 GPM Rescue Pumper
- Engine 6, 1500 GPM Pumper
- Fire Police Unit 22

# Town Clerk Department

## Ronald K. McNamara, Town Clerk

860.258.2705

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The Town Clerk is a full-time official appointed by the Town Council. The Town Clerk also serves as Registrar of Vital Statistics; and FOI Liaison. The Town Clerk's office is responsible for a variety of municipal and intergovernmental services. The Town Clerk's staff consists of an Assistant Town Clerk and an Assistant Registrar of Vital Statistics. The Connecticut General Statutes, the Town Charter and local ordinances govern this office. Municipal services represent direct services to the public, and intergovernmental services represent indirect and internal services. The Town Clerk's office works closely with the Town Manager's Office, the Office of the Secretary of the State, State Health Department, State Tax Commissioner and State Public Records Administrator. Municipal services are divided into six categories:

- **Land Records** (Instruments recorded in land records 4,832)  
Recording and filing of official documents and lists, including land and property deeds, property maps and other land record instruments, including mortgages, releases, assignments, financing statements, federal/state/municipal and water district liens. A multi-year document restoration program is being conducted, which when completed will have preserved all of the Town's oldest land records. Visit land records on-line at [www.ci.rocky-hill.ct.us/resolution](http://www.ci.rocky-hill.ct.us/resolution).
- **Vital Statistics** (Certified copies of vital statistics 1,157)  
Maintains records of all civil unions, births, marriages and deaths, issues civil union licenses, marriage licenses, burial and cremation permits, etc., certified copies of vital statistics.
- **Recordings**  
Records agendas and minutes of all meetings of town boards and commissions. Records discharge papers for veterans residing in Town.
- **Licenses** (Dog Licenses issued 1,238)  
Issues licenses for dogs, hunting, fishing, trapping, pheasant stamps, duck stamps, vendor permits, liquor licenses and notaries.
- **General**  
Administers oath of office to members of boards and commissions, administers oath to new voters, distribution of information to vendors, media, Town departments and the general public. The Town Clerk is certified as FOI Liaison.
- **Request for Public Records**  
Answers in a timely fashion, and provides certified and non-certified copies of minutes, land records, reports, business listings, dog listings, elected/appointed officials, etc.

### Did You Know?

Land Record information is available on-line.

Go to the Town Clerk's page on the Town Website at [www.ci.rocky-hill.ct.us](http://www.ci.rocky-hill.ct.us)

The other area of responsibility is intergovernmental services, which can be categorized as follows:

### Election

Town elections, primaries and referendums, legal notices relative to elections, review finance statements; resolve election/voter problems; records of all election documents and results. Certifies nomination papers and petitions.

### Administration

Reviews and evaluates office procedures; measures the efficiency of methods used to deliver services; prepares the Department's Annual Report; submits monthly reports on vital statistics, sportsmen's licenses; etc. Establishes department goals, assigns and supervises tasks; keeps staff informed of changes in the law; solicits and implements suggestions of the staff to better serve the public.

# Parks & Recreation Department

Lisa M. Zerio, Director

860.258.2772

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The Parks and Recreation Department consists of 4 divisions: Parks, Seniors, Recreation, and Aquatics. Full time staff consists of one Director of Parks and Recreation, one crew leader, one Senior Coordinator/Recreation Supervisor, one Elderly Services Coordinator, one Aquatics Director/Recreation Supervisor, one Recreation Supervisor, five maintainers, and one full-time secretary.

The Department is responsible for park development, park maintenance, recreation programming, senior citizen programming, and aquatic programming for the community. The Parks and Recreation Department plays a strong role in assisting many community groups in their events and programs. We provide technical assistance, event set up and break down, and many other types of services. The Department also serves as the Tree Warden.

The Department has a Parks Advisory Board, which is a committee comprised of six members, serving in an advisory capacity.

## Accomplishments in the Recreation Division

- Summerscape - averaging 240 youth a week.
- RecTrac - confirming reservations, rooms, times, facilities, downloading all departmental programs and offerings.
- Special Events - Fallfest, Bunny Breakfast, Fishing Derby, Winter Wonderland, Car Show.
- February and April Vacation Camps Hershey Track & Field, Karate, Bright Beginnings.
- Liaison to Travel Soccer, Youth Football and Cheerleading and Little League regarding schedules, field maintenance, lighting schedules, tournaments.
- Liaison to Board of Education - Give Back Day, Project Graduation, athletic events, band competition, and choral concerts.
- Held weekly Teen Center programs & special events.
- Youth basketball - 540 participants.
- Special Needs Programming - field trips, music therapy programs, unified sports, adaptive sports, dance program
- Travel basketball league - 90 participants.
- Fall soccer - 326 participants.
- Adult programs- basketball league, softball leagues, drop in basketball, adult theatre program, golf, fitness classes, strength training, Boston and NYC Trips.
- Dog Park fundraising complete- Dog Park open July 2010
- Created preschool soccer program
- Offered bike race for 100 racers- Crossing for Canines
- New Programs offered: Hip Hop, Floor Hockey, Snow Tubing Trip, Lunch Time Yoga, Teen Interviewing workshop,



## Accomplishments in the Parks Division

- Ball field preparation of 19 fields.
- Town wide mowing, trash pick up, pruning shrubs and trees, stump grinding, leaf pickup, High School athletic event cleanup, storm damage clean-ups throughout town.
- Responded to over 125 tree calls.
- Refresh playground surfacing at all playscapes, playground maintenance. Equipment maintenance/repair, repaired turfcats, repair lighting towers, tune-up and repair snow blowers for Facilities, service - HR15, case backhoe, sandpros, bobcat., park furniture benches/bleachers/picnic table repairs.
- Irrigation repairs, till and drag ball fields, winterize all irrigation systems.

continued on page 18

## Parks & Recreation Department (continued from page 17)

- Set up for - Band Backer competition, Lend a Paw day, graduation, Travel Soccer Tournament, Holiday Celebration, Concerts, Fallfest, Fishing Derby, Movies in the Park.
- Preventative maintenance program.
- Elm Ridge pool; work in restrooms, filter room, prepare pool for season.
- Install 15 docks and 6 ramps before boating season, remove and shrink-wrap after season..
- 120 highly maintained acres; 140 moderately maintained acres; 275 acres of open space.
- Director serving as the first female president of the CT Tree Warden Association.
- Installed new swing sets at Stevens School.



### Accomplishments in the Senior Division



- Facilitated Senior Bus trips, Senior Picnics and Holiday Parties.
  - New programs: Wii Bowling, Mahjong, Reiki Program, Zumba Gold
  - Breast Cancer Awareness event- 55 seniors
  - Assisted with the coordination of the Senior Health Fair
  - Held Older American Month, sponsored ice cream social, Valentines Day Party, summer picnic for 75 participants, held annual senior luncheon for 130 participants, with senior of the year award and free bingo.
  - Served 4000 meals at senior lunch program.
  - Coordinate senior computer programs and lab time. Coordinate senior exercise, blood pressure checks, foot care clinics, bingo, bridge, crocheting, wood carving, senior stretch, walk track, senior serenaders, Senior Task Force liaison.
- Liaison to Senior Setback, AARP, Rocky Hill Senior Clubs.
  - Met with various administrators regarding assisted living facilities.
  - Coordinated Vigorous Minds Computer programs for seniors.

### Accomplishments in the Aquatic Division

- Supervise High School Pool and Dr. David W. Moser Memorial Pool.
- Installed grate covers to be compliant with the Virginia Graeme Baker Act.
- Offered year round Sea Lions Swim Team with 148 swimmers. Sea Lions Swim Team banquet.
- Children's swim lessons held spring, summer, winter with 425 participants.
- Coordinated Dog Day at the pool, held vacation swims and pool float nights.
- Attended CRPA Lifeguard College, aquatics section meetings.
- Offered Water Safety Instructor Aide class, conducted ongoing staff training.
- Attended ADA training. Attended Red Cross Lifeguard Training Instructor Trainer orientation class
- Liaison to BOE for aquatic events and programs.
- Supervise Ferry Park Boat Launch.
- Taught Red Cross Lifeguarding Instructor class. Trained lifeguards in Red Cross Training.
- Organize CRPA Lifeguard Competition
- Summer Stats Early Bird-245 participants, Summer Swim Lessons 352, Summerscape swim lessons-200/day, Summer Sea Lions-59, senior citizen swim-98,
- Skimmer replacement at Elm ridge
- Organized and taught CPR/AED training for town staff
- Hosted CCSWL championship meet for 300

# Building Department

## J - P “Peter” Langlois, Building Official

860.258.2733

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The Building Department, a division of the Department of Public Safety, ensures that all building construction conforms to the International and State adopted Building Mechanical, Plumbing, Energy Conservation and Electrical codes. Conformance with these codes protects the property owner through the regulation of builders and tradesman to insure quality and safe construction.

The division employs a Building Official, a part-time Mechanical Inspector, a full time Building Inspector and a Secretary on a full-time basis.

The office has the legal obligation to provide services under the Connecticut State Statutes; State Building Codes, Connecticut Supplement adopted December 30, 2005, Article One, Department of Public Safety. In accordance with Section 29-252-16, this code is the Building Code for all towns, cities and boroughs, and for all State agencies. In accordance with Article 109, Chapter 541, Part 1a, each town, city or borough shall appoint an official to administer this Code, and this officer shall be known as the Building Official.

The Building Official reviews all applications for permits to insure that plans proposed comply with applicable Codes; that the plans and specifications have sufficient detail; that they are drawn to scale; and, in case of construction on virgin land, the Building Official insures that an A-2 survey is submitted showing accurately the distances from lot lines to buildings, including proposed finished grades and elevations. Additionally, the Building Official verifies the proper licensure of trades and/or agents, land surveyors, architects, engineers, etc.; and he confirms ownership and/or other status of the property involved.

### **Accomplishments**

Single Family Residences	21
Residential Alterations	313
New Commercial	3
Commercial Additions or Alterations	61
Miscellaneous	35
Residential Swimming Pools	26
Electrical Permits Issued	273
Plumbing Permits Issued	221
Heating/Ventilation/Air Conditioning Permits Issued	193
Total Permits Issued	1153
Total Certificates of Occupancy Issued	143
Total Income From Permits (Routed)	283,402.00

# Ambulance Services

Vivian Allen, Chief

860.258.7613

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The Rocky Hill Volunteer Ambulance Association has been serving Rocky Hill since 1972. Normal hours of operation for the year are: Monday through Friday 6 P.M. to 6 A.M., and all day Saturday, Sunday and Holidays.

## Accomplishments

- The RHVAA responded to more than 1500 emergency calls received through the 911-dispatch center this year.
- Community education, blood pressure clinics, teaching school children about EMS and health and safety are some of the activities of the RHVAA membership. CPR and First Aid training, & flu shot clinic are also offered.
- Provided emergency stand-by for town functions and other organizations requesting EMS service at their activities within Town.
- Funded and distributed new medical emergency forms now called the "File of Life" that can be attached to the refrigerator. These forms contain vital medical information and are easily accessible to emergency crews.
- There are now thirty-two active riding members, six new members, five associate members and fifteen inactive life members. Of the riding members, fourteen are at the Intermediate Advanced Life Support level of certification and of those, four are at the Paramedic Advanced Life Support level of certification.
- Established a Bike Team for public events. The Team provides continual emergency medical services at a variety of town-wide functions. The team has been asked to provide out-of-town EMS coverage in other municipalities if they are available.
- A scholarship is offered annually. To qualify, a student must be graduating from Rocky Hill High School or attending college, have been a town resident for at least six months, and be planning a career in a medical or medically-related field.
- A basic Emergency Medical Technician class is conducted annually.
- Riding members and observers receive a minimum of twenty-eight hours of continuing education each year. This includes monthly training sessions, re-certification classes, driver-training classes, PHTLS classes, CPR classes and intermediate training classes.
- All active, riding members of the RHVAA are eligible for life insurance, retirement plan and tax abatement programs provided through the RHVAA and Town of Rocky Hill for the benefit of these members.
- During the past year, the members of RHVAA have given the Town of Rocky Hill more than 20,000 volunteer hours. This included riding time and administrative time. Continuing education time and maintenance of the equipment, vehicles and building used by RHVAA are not included in the prior figure.
- During the day, Aetna Ambulance Service furnishes emergency medical services. Aetna Ambulance has a contract that provides paramedics 24 hours a day, every day of the year, as well as daytime ambulance transport services. Rocky Hill Ambulance has six EMS vehicles: three ambulances, one paramedic vehicle, one vehicle for staff and one vehicle for the Chief.

Rocky Hill Volunteer

860 258-7612  
860 258-7613

To leave a message

860 258-7790

# Human Services Department

Mark A. Williams, LPC, Director

860.258.2724

The Town of Rocky Hill Human Services Department directly or indirectly provides all social services to town residents. Various assistance programs are available for financially disadvantaged citizens. Some examples are emergency basic needs, tax relief for elderly/disabled renters, energy assistance, and food assistance. Licensed professional staff offer crisis intervention and short-term counseling. Two wheelchair accessible buses provide transportation for elderly/disabled residents. The Youth Services Division offers youth and family therapy as well as a variety of positive youth development activities, and mental health programs. A Municipal Agent for the Elderly provides information and help to elderly residents in applying for local and state assistance programs. The staff of the Department consists of a Director, Youth Services Coordinator, Youth Services Counselor, Administrative Assistant, two Bus Drivers, Bus Dispatcher, Municipal Agent for the Elderly, Program Director for volunteer services. Three of these positions are part time.

- We continue to operate various local and state assistance programs for income/asset eligible residents.
- The non perishable food pantry assisted over 100 needy households. We distributed over 100 food/gift baskets at Thanksgiving, Christmas, and Easter.
- We received approval for the fourth consecutive year on a tri-town transportation grant to expand medical transportation service.
- We provided financial assistance to disadvantaged households to help pay for summer camp for their children. All funds were donated from the community.
- We received a new 2009 elderly/disabled bus for our transportation service. The bus was primarily funded (75%) by a state grant.
- We conducted a classic car show fundraiser, bringing in over \$1,400 for the town food pantry.
- We collaborated with the United Methodist Army, a national non-profit organization to perform home repairs on eight homes owned by financially deprived residents. All repairs were completed at no cost.

## Youth Services Division

Rocky Hill Youth & Family Services Bureau is a division of the Human Services Department and mandated by CT State Statute to perform certain functions in the delivery of services to children and families. These functions include community development, resource development, research and development, youth advocacy, and management/administration. The Youth & Family Services division addresses the emotional, social, and developmental needs of children and families. Community needs are assessed and serviced through a variety of community activities educational programs and resource coordination.

The Rocky Hill Coalition/Youth Services Advisory Board/Local Prevention Council sponsored substance abuse awareness and prevention programs, positive youth development activities and educational awareness programs. A Youth & Family summit was held featuring Jeff Yalden who spoke about making good choices and character development. The Rocky Hill Juvenile Review Board diverted several youth from the court system to alternative accountability avenues such as family counseling, community service, etc.



# Human Services Department (continued)

Several positive youth development activities such as dances, sporting events were conducted. Community of Concern booklets were mailed out to students. A new program 'Cops & Kids Unplugged' was unveiled with the support of a state grant. This program partners police officers with children in positive youth development programs and leadership building activities.

The Youth & Family Services Bureau continues to provide counseling services and several prevention programs such as Project Graduation, Students against Destructive Decision making, Supersitters training, Crisis Resource Team Intervention, and Community Referral Network.

## Human Services Program Statistics

Energy Assistance Cases	182
Financial Assistance Cases	97
Financial Assistance Expenditures	\$26,509.92
Elderly/Disabled Tax Relief Cases	86
Elderly/Disabled Individual Bus Trips	9667



# Highways Department

## Glenn R. Parent, Superintendent

860.258.7709

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The Highway Department comes under the supervision of the Director of Engineering and Highways and is assisted by the Superintendent of Highways. The Highway Department's main responsibilities are to clean, maintain and repair all public streets and ways including all street signs, both regulatory, and warning; as well as removing snow and/or ice from all town streets and all Town and School properties; to maintain and operate storm drains and culverts, to assist the Sanitation Department in the operation of the Transfer Station, and to operate a central repair facility for Town and School vehicles and heavy equipment. Projects routinely undertaken include: storm drainage and catch basin repairs, culvert maintenance, parking lot construction, roadside mowing and street widening, reclamation and resurfacing.

Other services provided by the Highway Department include spring sweeping of all Town streets and parking areas, yearly catch-basin cleaning, monthly curbside brush pickup, annual collection of discarded Christmas trees, fall curbside collection of loose leaves, monthly grading of the Meadow roads, and monitoring all street lights and traffic signals.

### Accomplishments

- 29 catch basin repairs.
- 26 snow and ice callouts.
- Replaced 300' of 30" corrugated pipe on Trinity Ridge
- Replaced 266' of 6", 76' of 4" under-drain pvc pipe, 360' of 24", 200' of 18" concrete storm drain pipe on Westbrook Rd
- Reconstructed Westbrook Rd from Gorman Rd to Brook St.
- Over-laid Brook St from Westbrook Rd to Main St.
- Installed 260' of 24", 60' of 18", 120' of 15" ADS storm-water pipe on Old Main St
- Minor parking lot repairs and modifications.
- Performed site work at the Company 2 Firehouse Training Facility.
- Completed annual curbside leaf collection, 7,312 cy.
- Completed annual street sweeping performed in house, catch basin cleaning.

### Sanitation Glenn Parent, Recycling Coordinator

Solid Waste collection, including recyclables, is performed under contract. In addition to weekly curbside collection, the town operates a Transfer Station at the Highway Garage for residents, for disposal of brush, logs, furniture, rugs, computers, TV's, electronics, appliances, metal, etc, certain conditions and fees apply. Please refer to the Town Website [www.ci.rocky-hill.ct.us](http://www.ci.rocky-hill.ct.us), for the Methods of Disposal Brochure which has the latest information on the Transfer Station, curbside pickup and other services or call 860-258-7709.

### Sanitation Disposals

- 6,232 tons residential municipal solid waste.
- 936 tons of bulky waste (furniture, rugs, etc.).
- 1,421 tons of recycling material i.e., all material from curbside blue recycling bins.
- 4,165 gallons of waste oil, sold for \$.36/gallon.
- 280.43 tons of scrap metal which we sold for between \$85 and \$225 per ton.
- 451 propane tanks.
- 835 tires.
- 7,110 lbs of fluorescent bulbs.
- 663 lbs of ballasts.
- 770 gallons of latex paint waste.
- 55 gallons of antifreeze.
- 611 mattresses.
- Collected 668 Freon units and disposed of 208 lbs of Freon.
- Recycled 134,870 lbs of misc. electronic equipment (computers, printers, etc.).

Received \$36,369 revenue from scrap metal sales, curbside metal pickup, scrap air conditioners, waste oil, grease etc.

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## Highways Department (continued from page 24)

### Sewer Service

Rocky Hill is one of eight member communities in the Metropolitan District Commission which provides both water and sewer service. The other communities are: Hartford, Newington, Wethersfield, Windsor, Bloomfield, East Hartford and West Hartford. The Sewer Service Charge Account includes funds for the Town's share of the MDC Sewer use charge. The annual charge also includes the cost of a regional household hazardous waste collection program that is held in each of the eight member communities once a year.

Ratepayers fund water service, while sewer costs are part of each town's tax levy.

### Solid Waste Disposal

Loose leaves, which the Town collects every autumn are composted for approximately 2 years in an area in the industrial park. Once they are fully composted, the leaves are brought to a site located on Old Forge Rd. Residents can take mulch for their personal use at no charge. The Town collected approximately 5,731 cubic yards of loose curbside leaves and another 4,299 cubic yards from the Transfer Station.

Residents are reminded not to put yard waste in trash collection containers. All yard waste can be brought to the Transfer Station located at the Highway Garage for disposal during the year.

The Connecticut Resource Recovery Authority (CRRA), whose plant is located in Hartford Meadows at the former coal fired, electric generating plant of Northeast Utilities, burns and generates electricity from solid waste delivered there by Rocky Hill and other towns. They also maintain the former Hartford Landfill off I-91 at Jennings Rd for solid waste disposal (ash and non-combustibles), as well as a recycling center not far from their generating plant.

Recyclables, which include clear/colored glass bottles & jars, clean food and beverage containers, aluminum foil & foil backed tins, aseptic packaging including milk and juice boxes and containers, plastic #1 and #2 (with openings smaller than the container), corrugated cardboard, newspaper, magazines, catalogs, cereal boxes, junk mail, manila folders, mixed paper products, can all be placed loosely in the blue recycling bin, are collected weekly at the curbside. The monies realized are used to reduce the per ton cost paid for waste disposal.

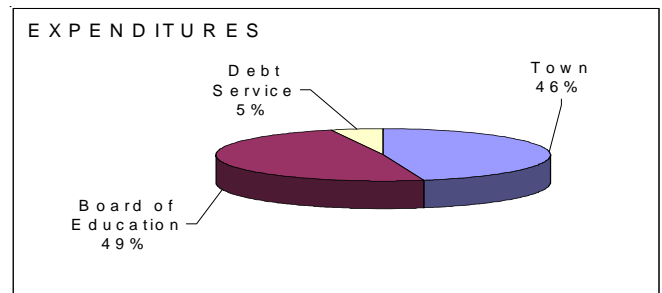
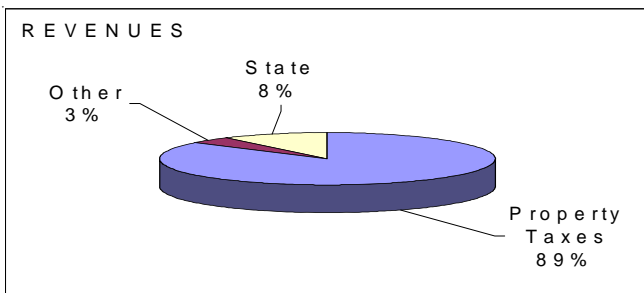


**Town of Rocky Hill General Fund  
Comparative Balance Sheets  
June 30, 2010 and 2009**

	<b>2010</b>	<b>2009</b>
<b>ASSETS:</b>		
Cash and Cash Equivalents	6,987,028	8,017,430
Investments	-	75,430
Property Taxes Receivable	555,141	532,970
Accounts Receivable	475,660	126,475
Interest Receivable	150,075	139,493
Due from Other Governments	190,891	387,288
Due from Other Funds	1,418,107	732,911
<b>TOTAL</b>	<u>9,776,902</u>	<u>10,011,997</u>
<b>LIABILITIES AND FUND BALANCE</b>		
<b>LIABILITIES</b>		
Accounts Payable and Accrued Expenditures	1,318,472	1,196,541
Advance Tax Collections	3,471,153	3,448,864
Due to Other Funds	182,553	152,570
Deferred Revenue	786,922	1,001,528
<b>TOTAL LIABILITIES</b>	<u>5,759,100</u>	<u>5,799,503</u>
<b>FUND BALANCE</b>		
Reserved for Encumbrances	209,884	249,965
Designated for Subsequent Year's Budget	281,148	389,306
Undesignated Fund Balance	3,526,770	3,573,223
<b>TOTAL FUND BALANCE</b>	<u>4,017,802</u>	<u>4,212,494</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>9,776,902</u>	<u>10,011,997</u>

**Statement of Revenue, Expenditures, and Changes  
In Fund Balance - Budget and Actual - General Fund  
For the Year Ended June 30, 2010**

	<b>Amended Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>
<b>REVENUES:</b>			
Property Taxes	50,840,213	50,445,629	(394,584)
Licenses and Permits	250,950	295,886	44,936
Intergovernmental	4,972,616	4,684,267	(288,349)
Charges for Services	485,100	480,566	(4,534)
Investment Income	103,000	39,737	(63,263)
Other Revenue	986,490	685,338	(301,152)
<b>TOTAL REVENUES</b>	<b>57,638,369</b>	<b>56,631,423</b>	<b>(1,006,946)</b>
<b>EXPENDITURES:</b>			
General Government	2,417,739	2,313,303	104,436
Public Safety	5,492,276	5,351,833	140,443
Public Works	5,018,676	4,969,782	48,894
Health and Human Services	510,974	501,487	9,487
Parks and Recreation	1,433,490	1,347,329	86,161
Facilities	4,074,141	3,891,276	182,865
Library	911,330	861,128	50,202
Insurance	6,225,885	6,151,488	74,397
Miscellaneous	113,600	10,546	103,054
Capital Outlays	946,321	557,834	388,487
Board of Education	27,761,659	27,708,444	53,215
Debt Service	2,791,584	2,791,584	0
<b>TOTAL EXPENDITURES</b>	<b>57,697,675</b>	<b>56,456,034</b>	<b>1,241,641</b>
Excess (Deficiency) of Revenues over Expenditures		175,389	<u>234,695</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Use of Fund Balance	389,306		
Net Operating Transfers In (Out)	(330,000)	(330,000)	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>59,306</b>	<b>(330,000)</b>	
(Deficit) of Revenue and Other Financing Sources over expenditures and other financing uses	<u>0</u>	<b>(154,611)</b>	
Sources over expenditures and other financing uses		4,212,494	
Fund Balance, July 1, 2009		(249,965)	
Encumbrances June 30, 2009		209,884	
Encumbrances June 30, 2010		<u>4,017,802</u>	



# Town of Rocky Hill

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## LOCATION

Rocky Hill was settled in 1650 as part of Wethersfield, and was incorporated as a separate town in 1843. It is situated on the west bank of the Connecticut River, eight miles south of Hartford. The Town is traversed by State Routes 3, 99 and 160 and Interstate 91.

## AREA

13.9 Square Miles

## POPULATION

Approximately 18,000

## LAND USE

Residential  
Commercial and Industrial  
Multi-family and Condominium  
Open Space

## FORM OF GOVERNMENT

Mayor, Council, Town Manager

## TOWN HALL

761 Old Main Street  
Rocky Hill, CT 06067

## 2009-2010 TAX RATE

22.9 mills

## VOTING DISTRICTS

Three

## 2008 NET TAXABLE GRAND LIST

\$2,196,442,903

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