

MOTOR VEHICLE
STANDARD FORMS OF PROOF

TWO FORMS REQUIRED

1. **PLATE RECEIPT** from DMV indicating that the registration has been **CANCELLED, LOST or STOLEN.**

2. ANY OF THE FOLLOWING **IN ADDITION TO #1**
 - a.) **A copy of the bill of sale.**
(The bill of sale is now on the bottom of vehicle owners registration form and transfer information must be recorded on the back of the registration form before being submitted to DMV – therefore the seller’s obligation is to provide a copy of the signed and dated registration form along with the plate receipt to the Assessor.)

 - b.) **A copy of the Transfer of Title.**
(The seller must provide the Assessor with a copy of the signed title and the plate receipt.)

 - c.) **Out of State registration** – proof of residency and a copy of registration showing the date the vehicle was registered outside the state of Connecticut along with the plate receipt.

 - d.) **Stolen vehicle** – a statement from the insurance company indicating that the vehicle was stolen and **NOT RECOVERED**. Owner must file a lost or stolen plate form with the DMV.

 - e.) **Totaled vehicle** – a statement from the insurance company indicating that the vehicle was totaled. If owner did not return plate then he/she must file a lost or stolen plate form with the DMV.

 - f.) **Junked vehicle** – a receipt from the junkyard in addition to the plate receipt.

 - g.) **Trade-in vehicle** – a copy of the purchase agreement identifying the trade-in vehicle and a plate receipt.

 - h.) **Donated vehicle** – letter from organization indicating the vehicle was donated to them and the date it was donated.

NOTE: *All information must be DATED and have the VEHICLE ID NUMBER on all documentation.*