



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823  
Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248  
Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533  
Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767  
[www.ccthd.org](http://www.ccthd.org)

## NOTICE OF PUBLIC MEETING

### BOARD OF HEALTH

Pitkin Community Center – Room S-3  
100 Greenfield Street, Wethersfield, CT

Thursday, January 19, 2012 – 6:30 p.m.

### AGENDA

- A. Call to order and attendance
- B. Public forum
- C. Review and reorder agenda
- D. Communications
- E. Review and approval of minutes and working notes (December 15, 2011) \*
- F. Officer and staff reports
  - 1. Chairperson's report
    - Appointment of Community Asst. Committee
  - 2. Treasurer's report –approval of Financial Report (December, 2011) \*
  - 3. Director of Health monthly report
    - EP Continuation Grant \*
    - NNPHI Grant applications\*
  - 4. Staff monthly reports
- G. Committee reports
  - 1. Finance Committee
  - 2. Governance Committee
    - Agency fee policy
  - 3. Human Resources Committee
  - 4. Breast Cancer Evaluation Committee
  - 5. IT Committee
- H. Old business
  - 1. NPHPSP Pilot Governance Tool – Report of Oct. 24, 2011 work session
- I. New Business
- J. Other Business
  - 1. Executive Session (tentative – staff benefits)
- K. Next Meeting: February 16, 2012, 6:30 PM (Rocky Hill Community Center - Room 2, Rocky Hill, CT)
- L. Adjournment

### \* Action items for board

**Fragrance free meeting-** In consideration of those with chemical sensitivity we request all attendees refrain from wearing any scented products including perfumes, cologne, aftershave, hairspray and other strong fragrances. Thank you.